**VOLUNTEER ROLE DESCRIPTION** 

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| **Role Title** | Volunteer Gardener |
| **Location** | Canterbury Hospice  |
| **Time Commitment** | To be agreed, a minimum of one morning a week would be expected  |
| **Responsible To** | Hospice Services Manager |

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| **PURPOSE OF THE ROLE** |
| To work with the Head Gardener and other members of a Volunteer Gardening team to support the care of the gardens and grounds of the Hospice and maintain it to an excellent standard. To help create an attractive, welcoming exterior for the benefit of our patients and visitors.  |
| **KEY DUTIES AND RESPONSIBILITIES** |
| * General gardening tasks including mowing grass, planting, pruning, weeding, watering, mulching, cutting back, potting etc., whilst keeping disruption to a minimum
* Maintaining the site, including the Labyrinth, shrub borders, lawns, hedges, tree management, pots, hanging baskets and containers, greenhouse and plant nursery.
* Help to keep the grounds clean and tidy and dispose of litter
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| **KEY EXPERIENCE, SKILLS & ATTRIBUTES**  |
| * An interest and knowledge of basic garden experience *(Not essential but willing to learn)*
* An awareness of health & safety issues in the outdoors and in the use of gardening equipment
* Ability to work on both own initiative and as part of a team
* Able to work with the minimal of supervision
* Reliable and flexible
* Good communication skills
* Knowledge of implementation of basic and planting and gardening skills *(Desirable)*
* An ability to maintain confidentiality
* Good physical health
* Tact and diplomacy
* A good sense of humour
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| **ESSENTIAL TRAINING REQUIREMENTS** |
| * Organisational Induction
* Role specific training including Health & Safety
* Mandatory and statutory training as and when required
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| **WHAT WE OFFER** |
| * The opportunity to use your skills to complement our work
* The chance to meet new people
* Be part of an enthusiastic team at the heart of your local community
* The opportunity to gain gardening experience with a dedicated team of volunteers
* Meet new people and make friends
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