**Template for Research project proposal summary – section headings**

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| Title of proposed project  *(It doesn’t have to be a polished title yet but should include what type of study you are doing, what it is about and for whom).* |
| Research question  *(You may have one clear question that you want to answer, or you may have more than one question to meet the aim of your project).* |
| Rationale  *(Provide the background on why the topic is important and why it should be addressed. Include any information on literature you currently know about on the area or that highlights any evidence gaps)* |
| Methodology  *(What research methods do you plan to use to answer your question(s) and why, (e.g. clinical trial, observational study e.g. survey, qualitative study e.g. interviews or focus groups. Mixed methods)* |
| Study recruitment  *(Who will your research participants be? How will you identify them and recruit them to the study?, What will be your inclusion and exclusion criteria)?* |
| Methods of data collection and analysis  *(Include an outline plan of how your data could be collected and analysed. Are there any existing measures or tools are you planning to use to help answer your question(s)?).* |
| Expected outcomes and implications for practice  *(What are you expecting to find out from the study and how could this impact on practice? How will you disseminate this information out to internal and external audiences?)* |
| Research team  *(Who would be involved in this project and what would their expected roles be? Include staff internally in the hospice and any external partners e.g. Universities, NHS Trusts, other hospices).* |
| Potential funding  *(Please give details of any source of funding identified for this work that you intend to apply for e.g. research grant, studentship).* |