

VOLUNTEER ROLE DESCRIPTION

Role Title	Volunteer Outside Spaces Maintenance
Location	Margate Hospice, Ramsgate Road, Margate
Time Commitment	To be agreed, a minimum of one morning a week would be expected
Responsible To	Hospice Services Manager

PURPOSE OF THE ROLE

Pilgrims Hospices takes pride in ensuring that its gardens look beautiful all year round.

Volunteer Outdoor maintenance work with other members of the volunteer gardening and Maintenance team to support the care of the gardens and grounds of the Hospice and maintain it to an excellent standard. Through their work they help to create an attractive, welcoming exterior for the benefit of our patients and visitors.

KEY DUTIES AND RESPONSIBILITIES

- General maintenance tasks on all outside areas, refurbishing, repairing and painting garden furniture and outdoor structures, pruning of trees, pathway maintenance.
- Maintaining the site, including the memorial path, car park, signage, fencing, tree management, gutters and drainpipes
- Help to keep the grounds clean and tidy and dispose of litter.

KEY EXPERIENCE, SKILLS & ATTRIBUTES

- An interest and knowledge of basic garden experience (*Not essential but willing to learn*)
- An awareness of health & safety issues in the outdoors and in the use of gardening equipment
- Ability to work on both own initiative and as part of a team
- Able to work with the minimal of supervision
- Reliable and flexible
- Good communication skills
- Knowledge of basic carpentry and painting
- An ability to maintain confidentiality
- Good physical health
- Tact and diplomacy
- A good sense of humour

ESSENTIAL TRAINING REQUIREMENTS

- Core Induction & Training
- Role specific training including Health & Safety
- Mandatory and statutory training as and when required

WHAT WE OFFER

- The opportunity to use your skills to complement our work
- An opportunity to make a positive difference in your own community
- The chance to meet new people
- Be part of an enthusiastic team at the heart of your local community
- The opportunity to gain gardening experience with a dedicated team of volunteers
- Meet new people and make friends