

Physiotherapy Assistant**MAIN PURPOSE AND SCOPE OF THE JOB:**

The post holder will participate as a valued member of the Physiotherapy Team, working under the guidance and supervision of a qualified Therapist. They will assist qualified staff in providing an efficient and effective service; ensuring patients receive the highest standards of care.

POSITION IN ORGANISATION

Reports to: Senior Physiotherapist

Line Manager for: None

DUTIES AND KEY RESPONSIBILITIES**A Service**

- Perform duties under the supervision of a registered AHP therapist in the palliative rehabilitation of patient using a range of specialist therapeutic treatments. Organise and deliver highly skilled therapy support work – this will include individual or group treatments with patients and may be in a variety of settings including in patients own homes.
- To contribute within a multidisciplinary team setting.
- To take part in quality governance, audits and projects for the team/service
- To contribute to, and provide feedback about, possible developments in the team.
- To facilitate relevant professionals / carers to carry out therapy programmes / strategies / advise as instructed by the therapist.
- To adapt practice to meet individual patients / carers circumstances with due regard for cultural, linguistic differences (including the use of interpreting services) and / or learning and language difficulties.
- To clean and maintain all such equipment loaned and report any broken or faulty equipment to the appropriate agencies involved, following Hospice guidelines.
- To move and handle clients, prepare work spaces and move equipment while observing correct manual handling techniques and following local procedures and guidelines.
- To organise timetable of therapy and appointments where required across a range of settings.
- Observe the general behaviour, ability and responses of patients/clients during treatment and to patients, members of the MD, families, carers and qualified AHP.
- Gain valid informed consent and work within legal frameworks with patients.
- Develop rapport with patients/clients to encourage and motivate them towards improving and maintaining quality of life. This requires empathy, sensitivity and good interpersonal skills.
- To participate in the staff annual appraisal scheme.
- Work as a lone practitioner (with telephone support from Senior Therapist) when working in community/domiciliary settings.

- Make referrals to other multidisciplinary teams/agencies. To receive and prioritise referrals to Therapy made from internal and external agencies in discussion with Supervising Therapist
- Attend and participate in departmental in-service training and relevant additional courses as required.
- Take responsibility for the daily use, care and maintenance of basic and highly specialised equipment.
- Order appropriate patient equipment as required from the Loan Store.

GENERAL RESPONSIBILITIES

Corporate Governance –

The post holder must, at all times, act honestly and openly and comply with relevant corporate governance requirements, employment legislation and standards of business conduct. Post holders are expected to be familiar with and comply with all policies and procedures published by Pilgrims Hospices in East Kent.

Health and Safety –

Under the Health & Safety at Work Act (1974), it is the responsibility of the post holder at every level to take care of his/her own health and safety and that of others who may be affected by his/her acts at work.

Data Protection –

Ensure that all data is processed in a fair and lawful way for the specific identified purpose, in line with the General Data Protection Regulations (GDPR), national data protection legislation and Pilgrims Hospices' Data Protection Policy. Data must not be disclosed in any manner which is incompatible with the purpose and to any unauthorised persons or organisations.

Flexibility –

The post holder is expected to work flexibly to be able to meet the challenges and opportunities of working within Pilgrims Hospices in East Kent.

This Job Description is not exhaustive. This job description is a reflection of the current position and the post holder is expected to view it as a guide rather than an exact description of all duties and responsibilities. It may be subject to variation from time to time. The post holder will be required to undertake any other duties that may be required by the Line Manager, commensurate with the level of the post.

Date Written: December 2015.

PILGRIMS HOSPICES – PERSON SPECIFICATION

Physiotherapy Technician Band 4

This person specification sets out the essential, minimum qualities we are seeking for this post. Please ensure that your application demonstrates how you meet the criteria. You may include voluntary, unpaid and paid work.

	ESSENTIAL	DESIRABLE
KNOWLEDGE & EXPERIENCE	<ul style="list-style-type: none"> • To have identified experience as a Therapy Assistant. • To have demonstrable experience of assisting in Therapy assessment and interventions. • To have demonstrable experience of working with people. • To have the ability to communicate with patients, including those with hearing difficulties, cognitive impairment and aggressive / challenging behaviour. • To have good verbal and written English skills. • To have an understanding of a wide variety of conditions. • To have experience in liaising with other staff within the MDT on the patients progress / issues. • To have excellent time management and organisational skills. • To be computer literate. 	<ul style="list-style-type: none"> • To have knowledge of rehabilitation treatments and activities. • To have evidence of on-going personal development. • To have experience in working in a physiotherapy setting using physiotherapy equipment.
QUALIFICATIONS	<ul style="list-style-type: none"> • Must hold NVQ Level III or above or the equivalent. • Full UK driving License holder. 	<ul style="list-style-type: none"> • To have health care related qualification.
APTITUDE & ABILITIES	<ul style="list-style-type: none"> • Working within a team. • To be skilled in dealing with anxious and distressed patients and relatives. • To be independent and able to accept responsibility. • To have good communication skills. • To have the ability to recognise own limitation, and when to access advice and supervision. • To be able to pay attention to detail. • Understanding of confidentiality. 	<ul style="list-style-type: none"> • To have the ability to work single-handed with individuals/groups within a supportive environment.

	<ul style="list-style-type: none"> • Calm, sensitive and empathetic disposition. 	
DISPOSITION / ATTITUDE / MOTIVATION	<ul style="list-style-type: none"> • To have the ability to work without supervision. • To have the ability of problem solving. • To have a co-operative nature and be able to get on well within a multidisciplinary team. • Able to work well within a busy environment. 	<ul style="list-style-type: none"> • To have interest in life long learning.
OTHER FACTORS	<ul style="list-style-type: none"> • Access to own transport. 	

Date Written: December 2015.